Certificate Request Form

Fax requests to Stephanie Weiss at 715-246-4257

To request on-line:

- Go to www. specialtyinsuranceagency.com & click on insurance tab.
- Select the policy you hold by clicking on one of the two boxes.
- Click on On-Line Certificate Request form at the top of the page.
- Fill in the blanks and hit the email button.

We will email you back a PDF of your request and fax your request to the number provided.

Today's Date:	Date Needed:

Request is for: ☐ Performer Name or ☐ Vendor Business Owner Name (check one box)

First Name:	Last Name:
Performer or Business Name:	

Certificate Holder: (Venue where you are performing that is requiring a certificate in their name.)

Name:
Attn:
Mailing Address (**required)**:
City: State: Zip Code:
Additional Insured:
Fax to:
Event date (not required):

Please allow two weeks for processing in case corrections or additions are required by the venue. Let us know if it is a rush & allow 2 business days for rush certificates.